

JOB OVERVIEW

JOB TITLE Marketing and Business Associate (Contract to Full-Time)

LOCATION Remote

JOB SUMMARY*

FEC Real Estate is currently seeking an associate who has experience in both marketing and real estate. Our firm is looking for an individual who is highly ambitious and who attacks opportunities.

*Only resume submissions with a 1-2 paragraph cover letter will be considered.

RESPONSIBILITIES

- Run email marketing campaigns
- Create Facebook ads and grow a Facebook company page
- Maintain a LinkedIn presence on behalf of the organization
- Engage with both prospective and current clients
- Support in the preparation of presentations
- Manage a customer relationship management (CRM) database
- Assist in the preparation of a marketing budget
- Help prepare for trade shows

QUALIFICATIONS & EXPERIENCE

- Bachelors in Marketing
- Minimum 3.5 GPA
- Must be proficient in Canva
- Experience running email marketing campaigns
- Mid-level social media management experience: Facebook and LinkedIn
- Comfortable speaking to and following up with clients
- Self-motivated, able to work autonomously, and able to take calculated risks
- Strong understanding of what drives entrepreneurial success

SALARY & BENEFITS

- Competitive Salary
- PTO
- Medical coverage and Wellness subsidy
- Bonus
- Training and outside consultant support

ABOUT US

FEC Real Estate is an industry leading commercial real estate brokerage firm with a niche specialization in the retail subspace. The company represents family entertainment centers throughout the United States for the leasing and purchasing of CRE for their operations.

Send brief cover letter and resume to: RJ Mohindra
rj.mohindra@fecyclestate.com